

2008 WWW 49th ARTS & CRAFTS FESTIVAL REINKE BROTHERS BAZAAR EXHIBIT SPACE 2008

Overview

Arts & Crafts Bazaar in Historic Downtown Littleton, Colorado will be held on Western Welcome Week's Festival Day, Saturday, August 16, 2008 from 8:30 a.m. to 5 p.m.

Bazaar and Festival Day Attracts 90,000+

The Arts & Crafts Bazaar and Festival is held on Western Welcome Week's Festival Day, with a Children's Parade, Grand Parade, continuous entertainment on multiple stages, food vendors, and street entertainers that keep the crowds coming all day long. This is the biggest event during Western Welcome Week.

Media Coverage

Local and daily newspapers, local news, cable, radio stations, and the internet help get the word out about the Arts & Crafts Festival and Bazaar. Press releases are sent to media throughout the country as well.

A Perfect Setting

The ambience in historic downtown Littleton is perfect for displaying and selling goods.

Compliments About the Bazaar and Festival

- "Efficient & fun craft fair — I was impressed!"
- "Keep up the great job, we will return!"
- "A very well run show with great family activities."
- "It's a lovely festival; historic location; nice people; helpful volunteers"
- "Excellent refreshments and hospitality!"
- "How can I reserve my booth for next year!"



First Come-First Served

Limited space dictates that we assign booth spaces on a first come-first served basis. We suggest that you not wait too long to apply. If the Arts and Craft Bazaar sells out, we do establish a waiting list.

If you have any questions, please call the Reinke Brothers office at 303-795-5006 or e-mail reinkebrothers@msn.com.

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Arts & Crafts Fair Policies

Food and Drink Sales

Food and Drink items for sale at the Bazaar must be pre-approved by REINKE BROTHERS INC. prior to the event date. Removal of questionable items or displays will be at the discretion of REINKE BROTHERS INC.

Booth Space

10'x10' booth spaces are in Reinke Brothers parking lot and are placed side by side, visible from the front. Electricity is available on some booths at an additional charge of \$25.00. Generators are not permitted without written permission by Reinke Brothers Inc. Crafters are responsible for their own set up, including tables, chairs and canopy. The canopy must be weighted; no stakes, guide wires or ropes may be used in the construction of any booth. Because this is a street fair, leveling may be necessary. Exhibitors are responsible for their own trash and must have a trash receptacle in the booth. **Crafters may not leave their booth to solicit sales or distribute information.** Due to close proximity of booths, **crafters must conduct business and contain goods within assigned booth space - no expansion outside the 10'x10' area.** Crafters may rent additional space if needed.

Registration

Advance registration is required with the booth fee (no post-dated checks accepted). **The fee is \$125 per 10'x10' space. Make check payable to Reinke Brothers Inc., 5663 S. Prince St., Littleton, CO 80120.**

Space Requests

Spaces will be assigned on a first-come, first-serve basis, taking into consideration the number of years a crafter has participated. Reinke Brothers makes every effort to place exhibitors in requested areas or as close as possible. 2008 booth space can be reserved for 2009 for \$125 by completing the reservation application on Festival Day 2008.

Notification

Instructions, maps, booth numbers, etc. will be mailed in July.

Waiting Lists

Once booth assignments are made, a waiting list will be established. If cancellations occur, we will contact the first person on the waiting list, and so on.

No Show ~ No Refund

All space assignments are final. Any booths not claimed by 7:30 am on Festival Day may be reassigned to waiting crafters. Refunds **WILL NOT** be made for "no shows."

Sales Tax

Crafters are responsible for obtaining a Special Events License, and collecting and submitting the appropriate sales tax. For Tax information contact the Colorado Department of Revenue Business hotline 303-205-8411 or <http://www.revenue.state.co.us>.

Sales tax collected by the City of Littleton is currently 7.35 percent, as follows:

City of Littleton	3.00%
Arapahoe County	0.25%
RTD	1.00%
Football District	0.10%
Cultural Facilities	0.10%
State of Colorado	2.90%
TOTAL	7.35%

Tax charts can be obtained through the state web site and are not provided by Reinke Brothers. Visit the state web site at <http://www.businessstax.state.co.us>; click on the Sales Tax Rate Chart.

Weather

The Festival and Bazaar will not be canceled due to bad weather. Therefore, no refunds will be made due to inclement weather.

Unloading and Dismantling

Unloading begins at 5:30am, Saturday, August 16, 2008. All vehicles must be off the parking lot by 7:30am or they may be towed and fined. Set-up must be completed by 8:30am. Plan to remain at the Bazaar and Festival during the specified hours (8:30am to 5:00pm). No dismantling of booths are allowed during Bazaar and Festival hours. Dismantling early will be noted, and may constitute being excluded from the following year's Bazaar and Festival. Your area must be cleared of all construction material and trash before you leave.

Reservation of Rights

Reinke Brothers Inc. reserves the right to refuse participation to any group, individual, association, business, or any other entity of any nature or type that Reinke Brothers Inc. feels in its sole discretion would not be appropriate considering circumstances, or might reflect negatively upon Reinke Brothers Inc., an individual or group.

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Application for Arts and Crafts Bazaar

INSTRUCTIONS:

1. Type or print legibly in black or blue ink
2. Make check for **\$125** per 10'x10' booth space, payable to Reinke Brothers Inc.
3. Mail **\$125** check per space and completed application to: ***Reinke Brothers, Arts & Crafts Bazaar, 5663 S. Prince Street, Littleton, CO 80120.***
4. If you have questions, please write to the address above or call (303) 795-5006, ask for Chris.

Name (Last, First): _____

Complete Address: _____

Company Name: _____

Telephone: Cell: _____

Work: _____

Home: _____

E-mail address: _____

Web Site: _____

Description of product to be sold: _____

License & Taxes: You are responsible for applying for a Colorado State Sales Tax or Colorado Special Events License - if you do not have one call (303) 866-5643. The total sales tax to be collected is 7.35% (sales tax is subject to change). Tax tables can be obtained through the State web site at www.businessstax.state.co.us click on Sales Tax Rate Chart - please print for use at the Festival and Bazaar.

I have applied, State License Number _____ Date applied _____

Liability Release: It is agreed by the parties that the nature of the facilities, the presence and circulation of large numbers of people and the large number of removable articles in numerous booths make it reasonable that: The exhibitor by signing this contract shall assume the risk of injury, loss or damage; and hereby assumes such risk and releases Reinke Brothers Inc. from any and all claims for loss, damage and/or injury.

Reservation of Rights: Reinke Brothers Inc., reserves the right to refuse participation to any group, individual, association, business, or any other entity of any nature or type that Reinke Brothers Inc. feels in its sole discretion would not be appropriate considering circumstances, or might reflect negatively upon Reinke Brothers Inc., an individual or group. The undersigned applicant accepts and agrees to this reservation of rights.

In the event of damage due to negligence on the part of the exhibitor, the necessary charges to repair or replace items will be assessed to the above stated purchaser of the contract.

If any of the provisions of this agreement are determined to be void or unenforceable, the remaining provisions hereof shall remain in full force. Exhibitor acknowledge and confirm that they have read and approve of the terms and conditions set forth in this agreement.

Reinke Brothers Inc. shall be entitled to recover all of its costs, including but not limited to attorney fees, in any action brought as a result of any breach hereof by purchaser.

Acceptance of this application constitutes a contract. As an exhibitor, I agree to the liability release and to abide by the terms of the contract. I understand that should I misrepresent myself or my display, I may be asked to leave and will forfeit my registration fee and my name will be removed from acceptable applicants for future shows.

Signature: _____

Date: _____

For Office Use Only - Please do not fill out this area: Date Received _____ Paid \$ _____
Application # _____ Previous Space # _____ Year _____ 2008 Assignment _____